



조선민주주의인민공화국 국가해사감독국

Maritime Administration, DPR Korea

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Photograph

APPLICATION FOR SEAFARERS DOCUMENTS

{STCW Certificate of Endorsement (CoE), and Certificate of Competency (CoC) attesting the recognition of another Administration's Certificate and/or Continuous Discharge Certificate (CDC) incorporating Seafarers Identification and Sea Service Record}

PLEASE COMPLETE IN CAPITAL LETTERS IN BLACK INK OR BY TYPING AND READ EXPLANATORY NOTES ON PAGE

TYPE OF APPLICATION (please tick)	Joint Application CDC & Certificate of Endorsement		Continuous Discharge Certificate		Certificate of Endorsement		GMDSS	
	Ship Security Officer		Tanker		Renewal/ Replacement		Other	
Organisation:								

PART A – TO BE COMPLETED BY ALL SEAFARERS

PERSONAL DETAILS OF SEAFARER

1) Surname:		2) Given name(s):	
Home Address of Seafarer:		Documents will be sent to this address unless the application is made through the Dept. of Maritime Affairs, the office of a Maritime Registrar or other party (e.g. Owner, Crew Manager) when they will be sent to that office for passing onto the seafarer	
3) Address Line 1			
4) Address Line 2			
5) Town/City		6) Post/Zip Code	
7) County/State		8) Country	
9) Tel:		10) Fax:	
		11) Email:	
12) Passport No: (see Notes on pg 3)		13) Seafarers No: (renew/replace)	
		14) Date of birth (dd/mm/yy):	
		15) Place of birth:	
16) Nationality:		17) Height cms Weight kg:	
		18) Colour of hair:	
		19) Colour of eyes	
20) Medical Certificate Issue Date:		21) Medical Certificate Expiry Date:	
		22) Sex (M/F):	
23) Distinguishing marks (if any):			
DETAILS OF NEXT OF KIN OR PERSON WHO CAN BE CONTACTED IN CASE OF AN EMERGENCY			
24) Name (Family name, Given name):		25) Relationship (e.g. Mother, Wife, Friend):	
26) Address (If same as seafarer, state "same as above"):			
27) Address			
28) Town/City		29) County/State	
30) Post/Zip Code		31) Country	
32) Tel:		33) Fax:	
		34) Email:	

PART B – TO BE COMPLETED BY APPLICANTS REQUIRING A CERTIFICATE OF ENDORSEMENT& CERTIFICATE OF COMPETENCY

DESCRIPTION OF HIGHEST GRADE OF CERTIFICATE NOW HELD

35) Capacity:		36) Date of Issue: (dd/mm/yy)		37) Date of Expiry: (dd/mm/yy)					
38) Certificate No:		39) Name of Issuing Authority (Flag State) :							
40) ADDITIONAL ENDORSEMENT REQUESTED (if required, tick box)									
GOC (GMDSS)		Chemical Tanker		Gas Carrier		Oil Tanker		Ship Security Officer	
Other									
41) Date of Issue of current endorsement:				42) Date of Expiry of current endorsement:					
43) Endorsement No:				44) Name of Issuing Authority (Flag State):					

45) Seafarer's shall receive familiarization and basic training or instruction in accordance with section A-VI/1 of the STCW code. The following certificate/s must be included with this application evidencing the applicant's proficiency in the following Emergency, Occupational Safety, Medical Care and Survival Functions.

* Applicant's proficiency as per regulations VI/1, 1-4 may be evidenced by one certificate covering all functions, or by certificates showing each function separately.

** For candidates for a certificate of proficiency as a ship security officer

(please tick in boxes below):

<input type="checkbox"/>	Regulation VI/1-1 Competence in personal survival techniques	<input type="checkbox"/>	Regulation VI/1-4 competence in personal safety and social responsibilities
<input type="checkbox"/>	Regulation VI/1-2 Competence in fire prevention and fire fighting	<input type="checkbox"/>	Regulation VI/5 - Proficiency for Ship Security Officers **
<input type="checkbox"/>	Regulation VI/1-3 Competence in elementary first aid		

46) REASON FOR REPLACEMENT OR RENEWAL

<input type="checkbox"/>	Document is now expired or no more room for entries	<input type="checkbox"/>	Document has been lost or damaged (please explain circumstances of loss below)
<input type="checkbox"/>	Requires amending (state amendment below)	<input type="checkbox"/>	Other (please explain in the box below)

Details:

47) PART C – DECLARATION – TO BE COMPLETED BY ALL SEAFARERS

I hereby declare that the information contained on this application is true and correct and I apply for the Seafarers documents requested. If I am applying for a Certificate of Endorsement issued under STCW Convention, Regulation II/2, III/3 OR III/4 or issued under VII/1 at Management Level, I have familiarised myself with Maritime Administration, DPR Koea as available on the website www.ma.gov.kp . I am aware that if I submit fraudulent documents, I may be banned from serving on Maritime Administration ships and liable for prosecution.

Signature of Seafarer

.....
Date of Application

Please keep your signature within the box and sign without touching any of the box lines

PART D – SUPPORTING DOCUMENTS REQUIRED WITH APPLICATION

SUPPORTING DOCUMENTS REQUIRED (all applications):		<i>Attached (please tick)</i>	<i>For Official use</i>
1	Copy of passport – showing personal details of Applicant as per those entered on this Application Form		
2	2 x Passport size photos - with applicants name printed on the reverse		
3	Valid Medical Fitness Certificate (the medical examination must be carried out no more than 18 months before this application)		
4	CDC Only : Copies of training certificates (as outlined in 45), above)		
5	Payment or Proof of payment of Fees		
6	Any other documentation, DPR Korea may deem necessary for this application (if requested)		
<u>In addition - for Continuous Discharge Certificate (CDC)</u>			
7	Current CDC (if requesting renewal/replacement)		
<u>In addition - for Certificate of Endorsement (CoE)</u>			
8	Copy of current Certificate of Competency (COC) from the home country of the applicant or a country listed in the "White List" of the IMO.		
9	Copy of current additional Endorsement (GMDSS, Tanker, Ship Security Officer etc) (if applying for this)		
10	Proof of Sea Service – copy of sea service certificates or pages from seaman's book showing personal details and ranks served		
11	Current CoE (if applying for extension)		

EXPLANATORY NOTES FOR APPLICANTS:

- 1) All information must be printed in CAPITAL LETTERS in black ink or by typing.
- 2) Failure to complete the Application Form fully or submit the required documentation may result in rejection or delays in processing.
- 3) Applicants must sign in the box shown, keeping their signature within the box lines.
- 4) Item (12) – Passport – This must be a National Passport. If a National Identity Card or Seaman's Passport is submitted, this must be recognised by the issuing authority as a travel document i.e. can be used in lieu of a National Passport.
- 5) Applicants may initially submit their application by scanning the Application Form and supporting documents and submitting by email to mab@silbank.net.kp . The original can be forwarded by mail/courier.
- 6) All supporting documents submitted must be clear copies and legible. If supporting documents are not clear and legible then the application will be returned.
- 7) For an up to date status on the IMO "Whitelist" see www.imo.org
- 8) Endorsements issued by DPR Korea will have the same expiry date as the Certificate whose recognition they attest, up to a maximum of 5 years.
- 9) Applicants for Endorsements, must be in possession of, or have applied for, a DPR Korea CDC.
- 10) Application Fees will **NOT** be returned if incorrect information or documentation is submitted or verification cannot be obtained.
- 11) For more information see the website www.ma.gov.kp / www.mti.edu.pk
- 12) CDC only applications **MUST** have basic training certificate/s attached.

